

Masontown Borough
1 East Church Avenue
Masontown, PA 15461-1819



Phone: 724.583.7731
Fax: 724.583.2208

Masontownpa.com

Monday, January 02, 2024

6:00 P.M.

REORGANIZATION MEETING OF THE MASONTOWN BOROUGH COUNCIL

Mayor Calls the Meeting to Order/Pledge of Allegiance

Mayor Petrus Administers Loyalty Oaths to Newly Elected Officials/New Members take their seat.

ROLL CALL

1. Mayor Petrus requests nominations for **COUNCIL PRESIDENT:**

Motion by Councilman Corcoran to nominate Councilman Bruce Cochrane for Council President, second by Washko to approve. All (6) affirmative with Councilman Bruce Cochrane abstaining.

2. Mayor Petrus requested nominations for **VICE- PRESIDENT:**

Motion by Councilman Washko to nominate Charles Corcoran for Vice-President of Council, second by N. Cochrane to approve. All (7) affirmative.

3. **Regular Council Meetings** will be held on the **Second & Fourth Tuesday of Each Month at 6:00 P.M.** Motion by Washko, second by McLaughlin to approve. All (7) affirmative. Work Sessions on Mondays at 6:00 P.M. as needed.

4. Motion by Washko, second by Corcoran to keep **First National Bank as the Borough's Financial Institution.** All (7) affirmative.

5. Motion by Washko, second by Chahl to retain **Monaghan & Monghan as Solicitor** for the Borough with the same raise as was given for serving on the Municipal Authority. All (7) affirmative to approve.

6. Motion by Washko, second by McLaughlin to retain **Sleighter Engineering as Engineer** for the Borough. All (7) affirmative to approve.

7. **Kisiel & Associates, will be retained as CPA.** (2 years left).

8. Motion by Washko, second by Cocoran to appoint **Karen Caringola as Secretary/Treasurer** for the Borough. All (7) affirmative. Treasurer is a non-paid position.

9. Motion by McLaughlin, second by Corcoran to appoint **Karen Caringola as the SWRTB Representative** for the Borough. All (7) affirmative to approve.

REORGANIZATION MEETING OF THE MASONTOWN BOROUGH COUNCIL

10. Motion by Washko, second by Chahl to appoint **Nanette Cochran** as **Alternate Representative for SWRTB**. All (7) affirmative to approve.
11. Motion by Washko, second by McLaughlin to appoint **Secretary Karen Caringola** as **Chief Administrative Officer** to certify Documents. All (7) affirmative to approve.
12. Motion by McLaughlin second by Corcoran for Secretary to advertise Council Meetings. All (7) affirmative to approve.
- ADJOURNMENT:** Motion by McLaughlin, second by Stoffa at 6:18 P.M. All (7) affirmative.

Karen S. Caringola : ATTEST
Karen S. Caringola, Secretary

MASONTOWN BOROUGH COUNCIL MEETING AGENDA

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MASONTOWN BOROUGH COUNCIL MEETING AGENDA

January 23, 2024

TIME: 6:00 P.M.

- A. Call to Order
- B. Pledge of Allegiance
- C. Audience with Council (Name, Address, Subject)
 - 1. Jess Bellish-wants to buy 12 Berry at auction. Wants sewer pressure requirement postponed.
- D. Minutes of the Regular Meeting held Tuesday, January 9, 2023-**M**
- E. Financial Orders of Business: Audits Proposals Insurance
 - 1. Payroll Summary as of December 29, 2023 - **M**
 - 2. Accounts Payable & Fund Balances as of 01/23/2024 - **M**
 - 3. Exonerate Tax Collector for Unpaid Taxes
- D. Legal (Ordinances/Contracts Miscellaneous):
 - 1. Sam Vargo Animal Control Contract 2024 Information -**M**
 - 2. Comprehensive Cleaning, LLC Information
 - 3. Angel Maid Cleaning Service Information
- G. General Services (Streets, Utilities, Sanitation, Properties, Etc...):
 - 1. Bi-weekly Water/Sewage Reports
 - 2. Committee Reports
 - 3. PMI Services-Myron's Report
- H. Redevelopment (Planning/Zoning/Grants/Civic Affairs):
 - 1. None

MASONTOWN BOROUGH COUNCIL MEETING AGENDA

I. Mayor's Office (Police Department/Civil Service/Traffic):
1. None

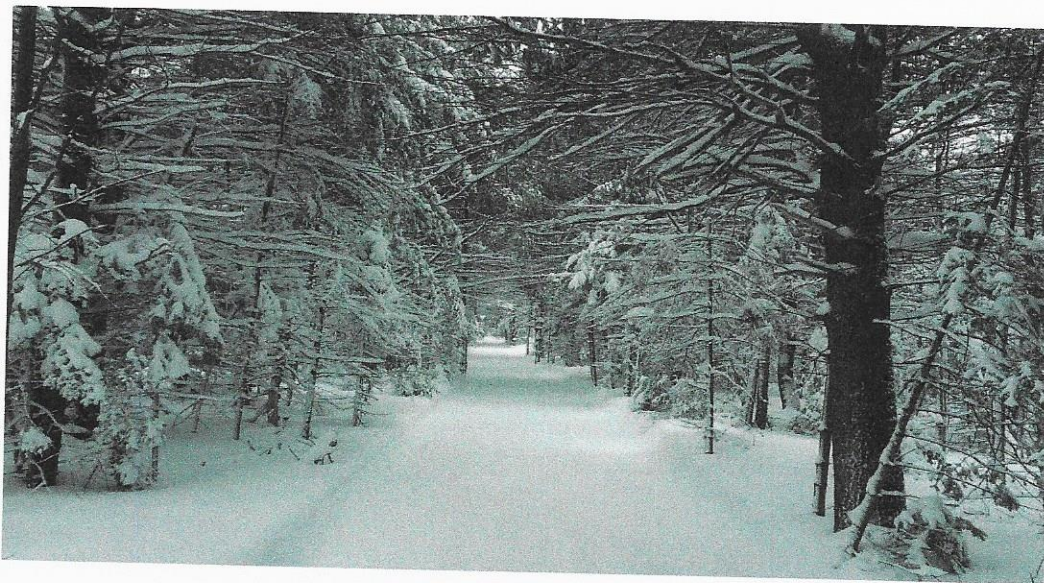
J. Engineer's Report: Sleighter- Bill Johnson

K. Personnel (Labor Relations):

L. Correspondence & Miscellaneous
1. None

M. Projects: Status Report

N. Adjournment



Next Regular Meeting Tuesday, February 13, 2024

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MASONTOWN BOROUGH COUNCIL REGULAR MEETING MINUTES

Tuesday, January 9, 2024

Regular meeting of the Masontown Borough Council convening at 6:00 p.m. held in the Municipal Building, 1 East Church Avenue, Masontown, PA.

Council Members Present (6) Pres. Bruce Cochrane, Vice Pres. Chuck Corcoran, Sam Chahl, Nanette Cochrane, John Stoffa, and Mike Washko. **Absent:** Frank McLaughlin.

Officials and Guests: Mayor Toni Petrus, Bill Johnson from Sleighter Design Engineering, Attorney Gary Monaghan-Solicitor, Lieutenant Thomas O'Barto, Chief Scott Miller, and Secretary Karen Caringola. (See Attached Sign In sheet).

A. President Bruce Cochrane called the meeting to order at 6:00 P.M.

B. Pledge of Allegiance

C. Audience with Council:

1. None

D. Minutes of the Regular Meeting: held Tuesday, December 26, 2023. **Motion by:** Stoffa, **second by:** Washko, to approve. Tally: (6) affirmative. **Motion carried.**

Minutes of the Reorganization Meeting: held January 2, 2024. **Motion by:** Chahl, **second by:** Stoffa, to approve. Tally: (6) affirmative. **Motion carried.**

E. Financial Orders of Business: Audits Proposals Insurance

1. Payroll Summary as of December 14, 2023. **Motion by:** Washko, **second by:** Corcoran to approve. Tally: All (6) affirmative. **Motion carried.**

2. Accounts Payable & Fund Balances as of 01/09/2024. **Motion by:** Corcoran, **second by:** Washko to approve. Tally: All (6) affirmative. **Motion carried.**

3. Sleighter Invoice #7379 for \$8,600.00. **Motion by:** Corcoran, **second by:** N. Cochrane to approve. All (6) affirmative. **Motion carried.**

4. Sleighter Invoice #7380 for \$1,287.00. **Motion by:** Washko, **second by:** Chahl to approve. All (6) affirmative. **Motion carried.**

5. **Motion by:** Corcoran, **second by:** Washko to table Tax Collector for unpaid taxes (exonerate) until next meeting. All (6) affirmative to table. **Motion carried.**

F. Legal (Ordinances/Contracts & Miscellaneous):

1. Sam Vargo Animal Control 2024 Contract for a \$300.00 monthly fee was tabled contingent with Vargo signing the agreement. **Motion by:** Washko, **second by:** N. Cochrane to approve. All (6) affirmative to table. **Motion carried.**
2. Angel Maid Cleaning Service-**Information**
3. Comprehensive Cleaning, LLC-**Information**
4. **Motion by:** N. Cochrane, to re-appoint Myron Nypaver for Code Enforcement Officer for 2024. **Second by:** Chahl to approve. All (6) affirmative. **Motion carried.**

G. General Services (Streets, Utilities, Sanitation, Properties, Etc...):

1. Bi-weekly Water/Sewage Reports
2. Committee Reports
3. PMI Services/Myron was absent.

Committees:

1. Lead & Copper/ John Stoffa
2. Development/ N. Cochrane & M. Washko
3. LERTA/ Sam Chahl

H. Redevelopment (Planning/Zoning/Grants/Civic Affairs): Information

1. None.

I. Mayor's Office (Police Department/Civil Service/Traffic)

1. None.

J. Engineer's Report: Sleighter- Bill Johnson

*Bill Johnson from Sleighter's Office went over his report and will be made part of these minutes

Motion by: Chahl, **second by:** Stoffa to purchase (20) Emergency Light Batteries & re-charge (13) fire Extinguishers-Proposal for \$2,150.00 from Pittsburgh Fire Sprinkler. All (6) affirmative. **Motion carried.**

Motion by: Washko, **second by:** Corcoran to put WWTF Operations back out for Bid. (Advertise). All (6) Affirmative. **Motion carried.**

K. Personnel (Labor Relations):

1. **Motion by:** Washko, **second by:** Stoffa, to go into Executive Session at 6:46 p.m. for Personnel matters. All (6) affirmative. **Motion carried.**

2. **Motion by:** Washko, **second by:** Stoffa to exit Executive Session at 8:18 p.m. All (6) affirmative. **Motion carried.**

Motion by: Washko, **second by:** Rescind motion to hire Michael Hudock, for Full- Time position with the Street Dept. All (6) affirmative. **Motion carried.**

Motion by: Washko, **second by:** Corcoran, to hire Dakota-Jarett Rasel upon completion of Drug/Alcohol Screening. All (6) affirmative. **Motion carried.**

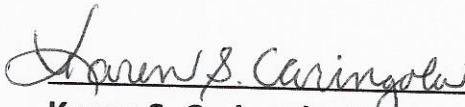
L. Correspondence & Miscellaneous

1. Prevailing Wage Webinar (February 7, 2024 at 3:00 PM).

M. Projects: Status Report

1. Backflow Prevention Complete.

N. Adjournment-Motion by: Washko, **second by:** Stoffa at 8:22 p.m. All (6) affirmative. **Roll Call Vote:** Chahl- yea, B. Cochrane-yea, Corcoran-yea, N. Cochrane-yea. **Motion carried.**

 **:ATTEST**
Karen S. Caringola, Secretary